ANNEX A – CRITERIA FRAMEWORK

RFQ No: **04-014-PZU-2025**

PRINTING OF VISIBILITY MATERIALS TO SUPPORT THE SUDAN MISSION

**ELIGIBILITY CRITERIA - (Mandatory)**

1. **Legal business certificate:** The IMC works with legally registered vendors only; bidders must submit a valid legal business certification at bid submission.
2. **Late bid:** Bids submitted after the deadline date and time are ineligible for review.
3. **Physical Sample Submission:** Bidders are required to be able to submit physical samples for evaluation within 2 weeks after the IMC request is made through email to all eligible bidders. Bidders who fail to submit samples will be disqualified from the technical evaluation.

**TECHNICAL CRITERIA (Mandatory)**

1. **Sample technical review:** All samples submitted will be reviewed technically by the IMC specialist to determine if they meet the IMC requirements or not. Samples considered not meeting the requirements will not be financially evaluated.

**Scoring:**

This is a pass-or-fail evaluation on the individual sample.

1. **Delivery time after WO is signed**: IMC considers an ideal lead time of 3 to 4 weeks after the Work Order is signed for all items to be delivered to the designated delivery point. Bidder who confirms the ability to fulfill all order deliveries after a Work Order is issued within 3 to 4 weeks will get priority. The bidder must still fulfill the criteria of Lowest Price Technically Acceptable. IMC reserves the right to select the most suitable alternative lead time if no suitable bidder is able to meet the specified lead time.

**FINANCIAL**

Only bidders who pass the technical evaluation, including having a physical shop in Port Sudan, will be evaluated financially.

1. **Selection method:** The award will be partially or in full to offers meeting the technical requirements. By this, the award will be given to the bidder(s) offering the Lowest Price Technically Acceptable.